

# 2016-2017 CSEG Foundation Calendar

JULY	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	\$500 University Entrance Scholarship awarded			
	Scholarship: solicit for donations			
AUGUST	WEEK 1	WEEK 2	WEEK 3	WEEK 4
				CSEGF: Board orientation
SEPTEMBER	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	\$2000 University Scholarship application opens	CDL: confirm tour schedule		Finance: prelim budgets due from committees
	Scholarship: follow-up solicitation for donations	ESfS: solicit for sponsorship and exhibitors		Seismic in Motion for Students SIMfS
	ESfS: submit budget for Board approval	ESfS: Board approval of budget for next year's event		
	ESfS: submit grant applications			
OCTOBER	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	Scholarship: follow-up solicitation for donations	Finance: compiled budget out for review to Board		FDC: campaign training
		ESfS: solicit for sponsorship and exhibitors		
NOVEMBER	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	\$2000 University Scholarship application closes	Finance: budget discussion	FDC: campaign launch	Finance: budget approval
	<--Doodletrain--> end Oct, begin Nov	ESfS: solicit for sponsorship and exhibitors		
		FDC: present campaign to Board		

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DECEMBER	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	\$2000 University Scholarship application awarded	ESfS: solicit for sponsorship and exhibitors	CSEGF: Annual Report due	
	CSEGF: presentation at CSEG Past Presidents luncheon	CSEGF: Submit Board Self-Evaluation Questionnaire to Chair		
	GIFT: solicit for sponsorship			
	CSEGF: Annual Report prep			
JANUARY	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	Finance: Investment Plan (annual)	CSEGF: call for Director nominations		
	GIFT: solicit for sponsorship	ESfS: solicit for sponsorship and exhibitors		
FEBRUARY	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	CSEGF: Director nominee pre-qualifying		CDL: compile nominations	
	GIFT: solicit for sponsorship			
MARCH	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	\$500 University Entrance Scholarship application opens	FDC: Report to Donors	Earth Science for Society ESfS	
	CDL: confirm lecturer for following year			
APRIL	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	<-- Symposium --> date varies	CSEGF: Director nominee ranking by the Board	CSEGF: Director nominee notification	
	Donor Recognition Reception			

## 2016-2017 CSEG Foundation Calendar

MAY	WEEK 1	WEEK 2	WEEK 3	WEEK 4
		GeoConvention & Challenge Bowl		SIMfS: solicit for sponsorship
		CSEGF: invite new Directors to attend Board meeting		
JUNE	WEEK 1	WEEK 2	WEEK 3	WEEK 4
	Scholarship: solicit for donations	\$500 University Entrance Scholarship application closes 15th	SIMfS: follow-up solicitation for sponsorship	
		Geophysical Industry Field Trip GIFT		
		CSEGF: AGM		
		CSEGF: appointment of new Directors at AGM		

## Recurring CSEG Foundation Events

CSEGF	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Board meeting	2nd Tuesday of each month	December 7 no meetings Jul-Aug
FINANCE	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Financial Review	4th Wednesday of each month	December 21
	Expense approval	15th of each month	
	Expense approval	30th/31st of each month	
OUTREACH	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Meeting	2nd Wednesday of each month	no meetings Jul-Aug
TRAVEL GRANT & LEARNING SUBSIDY TGLS	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Application deadlines	6x per year: Feb, Apr, Jun, Sept, Oct, Dec	
FUND DEVELOPMENT COMMITTEE FDC	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Meeting	4th Monday of each month	December 19
GOVERNANCE	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Meeting	as needed	
SPECIAL PROJECTS	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Meeting	as needed	
CSEG DISTINGUISHED LECTURE TOUR CDL	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Meeting	3x per year	
EARTH SCIENCE FOR SOCIETY ESfS	EVENT	REGULAR SCHEDULE	EXCEPTIONS
	Meeting	3rd Thursday of each month Apr-Dec	
	Meeting	2nd Thursday of each month Jan-Mar	